

# Special Collections Librarianship and Archives, Graduate Certificate

## Requirements

The graduate certificate in Special Collections Librarianship and Archives requires 15 s.h. of coursework.

The certificate develops students' skills in a variety of areas suitable to work in special collections, archives, and cultural heritage settings. Students take an introductory course and select four additional courses, one from each of the areas of study: material culture research and analysis; care and use of collections; arrangement, description, and cataloging; and digital curation and stewardship. Students may choose to complete an approved practicum in special collections.

The Certificate in Special Collections Librarianship and Archives requires the following coursework.

## Required Course

Course #	Title	Hours
This course:		
SLIS:5630	Introduction to Special Collections and Archives	3

## Areas of Study

Students take four courses for a total of 12 s.h., one from each of the following areas.

### Material Culture Research and Analysis

Courses in this area offer students knowledge of primary source literacies and research skills that can be applied to the care, use, and interpretation of unique and distinct collections and supporting the researchers who work with them.

Course #	Title	Hours
One of these:		
SLIS:4920	The Book in Early Modern Europe	3
SLIS:5600	Reading Culture: History and Research in Print and Digital Media	3
SLIS:6411	Special Topics in Library and Information Science	3

### Care and Use of Collections

Courses in this area explore the role of the special collections practitioner in the balance between providing access and promoting the use of collections and the preservation practices that ensure the long-term safety and stewardship of unique and distinct collections.

Course #	Title	Hours
One of these:		
SLIS:5530	Preservation Management	3

SLIS:6145	Digital Preservation and Stewardship	3
-----------	--------------------------------------	---

## Arrangement, Description, and Cataloging

Courses in this area explore contemporary descriptive practices for special collections and archives with a focus on user discovery.

Course #	Title	Hours
One of these:		
SLIS:6255	Rare Book Cataloging	3
SLIS:6350	Archives: Theory and Practice	3

## Digital Curation and Stewardship

Courses in this area investigate the selection, acquisition, development, preservation, and delivery of digitized and born-digital collections.

Course #	Title	Hours
One of these:		
SLIS:5530	Preservation Management	3
SLIS:6140	Academic User Services and Technology	3